

Overview

UNIVERSITY OF NIGERIA TEACHING HOSPITAL ENUGU, NIGERIA

ITUKU-OZALLA, P.M.B 01129, ENUGU, NIGERIA

INVITATION TO TENDER AND EXPRESSION OF INTEREST (EOI) FOR PROJECTS UNDER THE FY2020 APPROPRIATION UNIVERSITY OF NIGERIA TEACHING HOSPITAL ENUGU, NIGERIA

(1.0) INTRODUCTION:

University of Nigeria Teaching Hospital (UNTH) is one of the first generation Tertiary Hospital designated as Cardiothoracic Center of Excellent in Nigeria, which provides specialized medical services to the whole of South-East region and beyond. In line with BPP's guideline and provision of the Public Procurement Act 2007, the Management of University of Nigeria Teaching Hospital Ituku-Ozalla Enugu hereby invites credible, competent and experience Bidders/Contractors and Service Providers to bid for the under listed projects,

(2.0) PROJECT DESCRIPTION

CATEGORY A (WORKS)

Lot 1W:	Renovation and Supply of Drugs and Equipment for Comprehensive Health Centre at Ejuona Nkporo State
Lot 2W:	Construction of Two Hostel Blocks and Perimeter Fence at JCSS Ogba- Nkpologu Hospital
Lot 3W:	Construction of UNTH Medical Outpost, Ugbo

Lot 4W: Construction of Multipurpose Pharmacy Building at UNTH

CATEGORY B (SUPPLY)

Lot 2G: Supply of Drugs and Medical Equipment at the Primary Health Centre, Ogba- Nkpelegu, Provi

Lot 3G: Purchase of Utility Vehicles: Purchase of 2no SUV Cars, 4no Salon Cars, 2no 14 Sitter Buses,
Tanker, 2no Ambulance Vehicles, 1 no Pickup Van.

CATEGORY C (NON-CONSULTANCY SERVICE)

Lot 4S: Medical Missions in Three Federal Constituencies in NSSUKA ZONE – IGBO-/UZO-UWANI,
UDENU/IGBO EZE NORTH

(3.0) ELIGIBILITY REQUIREMENTS

Interested and competent Contractors. Suppliers and Service Providers/Consultants wishing to carry out any of the projects under the above three (9) categories are expected to submit the following documents in their Technical Proposals.

- (i) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (ii) Evidence of Company's Income Tax Clearance Certificates for the last three (3) years (2017, 2018 & 2019) valid till 31st December 2020;
- (iii) Evidence Of Current Pension Compliance Clearance Certificate valid till 31st December 2020;
- (iv) Evidence of current Industrial Training Fund (ITP) Compliance Certificate valid till 31st December 2020;
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2020,

(vi) Evidence of current registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of interim Registration Report (IRR) expiring on 30th June, 2020 or valid certificate issued by Bureau of Public Procurement (BPP):

(vii) A sworn affidavit disclosing whether or not any officer of the relevant committees of University of Nigeria Teaching Hospital Ituku-Ozalla or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

(viii) Company's Audited Account for the last three (3) years (2017, 2018 & 2019)

(ix) Evidence of Financial Capability to execute the project by submission of reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(x) Evidence of current licenses for all the medical personnel involved e.g. Doctors, Pharmacist, Nurses, Laboratory scientist etc. must be attached (Category C):

(xi) Detailed Company Profile and Organization structure with Curriculum Vitae of key staff to be deployed for the project including copies of their Academic/Professional qualification such as COREN, ARCON, as applicable (Photocopies of Academics and Professional Certificate attached):

(xii) Verifiable documentary evidence of experiences in at least three (3) jobs of similar nature and complexity, executed in the last five (5) years including Letters of Award, Valuation Certificates, Job Completion Certificates and Photographs of the projects (Category A);

(xiii) List of Plants/Equipment with proof of Ownership/Lease (Category A);

(xiv) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR and Sworn Affidavit are compulsory for-each JV partner);

(xv) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing among other the Registration Number (RC) as issued by the Corporate Affairs Commission (OAO). Contact Address, Telephone Number (preferably GSM No) and E-mail address. The Letterhead Paper must bear the names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm

(4.0) COLLECTION OF TENDER DOCUMENTS (CATEGORY A& B)

Interested companies on presentation of an evidence of payment of a NON-REFUNDABLE tender fees of N10,000.00 per Lot into the University of Nigeria Teaching Hospital Remita E-Collection Account in any commercial Banks shall collect bidding documents (Standard Bidding Documents between 9:00am and 4:00pm (Monday- Friday) starting from Thursday 20, February, 2020, at the office of Head, Procurement Department. UNTH, Ituku-Ozalla.

Note that the Consultants/Service Providers for Category C- Expression of Interest (Eol) are not required to pay for bidding document except when shortlisted for Request for Proposal (RfP).

All Terms and Conditions in the collected Documents **MUST** be strictly adhered to

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(5.0) SUBMISSION OF TENDER DOCUMENTS:

Category A& B: Invitation to Tender (Works and Goods)

Prospective bidders are to submit bid for each of the Lot desired, Two (2Nos) hard copies (one original and one Photocopy) each of the technical and financial bids with softcopy of financial bid in MS Excel format, packaged separately in sealed envelopes and clearly marked "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope, with the Project Name and Lot number clearly written on the top right-hand corner, addressed and returned to:

The Chief Medical Director,

University of Nigeria Teaching Hospital, Ituku-Ozalla,

P.M.B 01129, Enugu State.

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated Tender box at the office of Head, Procurement Department between 9am to 4pm daily not later than **12:00 noon on Monday, 20 April 2020.**

Category C-Expression of Interest (Eol) – Non-Consultancy Services

Interested Firms are to submit three (3) bound copies of Expression of Interest (Eol) documents in a sealed envelope and clearly marked "Expression of Interest (Eol)", with

the Project Name and Lot number clearly written on the top right-hand corner, addressed and returned to:

The Chief Medical Director,

University of Nigeria Teaching Hospital, Ituku-Ozalla,

P.M.B 01129,

Enugu State.

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated Tender box at the office of Head, Procurement Department between 8am to 4pm daily not later than **12:00 noon on Thursday, 26 March, 2020.**

(6.0) OPENING OF BID DOCUMENTS:

Category A & B invitation to Tender (Works and Goods)

Technical Bids will be opened publicly and immediately after the deadline for submission **(by 12:00 noon prompt on Monday 20, April 2020)** at the UNTH Board Room. Ituku-Ozalla. Enugu in the presence of bidders or their representative, while the Financial Bids will be kept un-opened.

Category G-Expression of Interest (Eol) Consultancy Service

Expression of Interest (Eol) documents will be opened immediately after the deadline for submission **(by 12:00 noon prompt on Thursday 26 March, 2020)** at the UNTH Board Room, Ituku-Osalla, Enugu, in the presence of bidders or their representatives.

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All cost will be borne by the bidders;

(e) **Category A & B;** Only the pre-qualified bidders will be contacted at a later date for financial bids opening, while financial bids of un-successful bidders will be returned un-opened

(f) Category C: Only Shortlisted firms Will be invited at a later date for collection of Request for Proposals;

(g) The University of Nigeria Teaching Hospital is not bound to shortlist/pre-qualify any bidder and reserves the right to annul the Procurement process at any time without Incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

(h) All Bidding Documents submitted will be subjected to Due Diligence (registration with CAC, tax clearance certificates, etc.) checks in accordance with the Public Procurement Act (PPA).

(i) The final Conclusion of the Procurement Process for all Projects listed above is subject to Budgetary Releases from the Treasury under the FY 2020 Appropriation

SIGNED

DR OBINNA ONODUGE,

CHIEF MEDICAL DIRECTOR,

UNIVERSITY OF NIGERIA TEACHING HOSPITAL